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west virginia department of environmental protection

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Harold D. Ward, Cabinet Secretary  
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**MEMORANDUM**

**TO:** Katheryn Emery, P.E., Engineer Chief, DWWM

**FROM:** Cali Carter, P.E., DWWM

**DATE:** May 28, 2025

**SUBJECT:** Central Hampshire Public Service District  
IJDC Project - 2022W-2154  
Slanesville Water Project  
Use of Contingency Request

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**RECOMMENDATION**

The use of contingency request submitted by Region 8 Planning & Development Council and Cerrone Associates, Inc., for the above referenced project has been reviewed and is technically feasible.

**DISCUSSION**

The Central Hampshire PSD is requesting \$139,760.19 of contingency funds for the following uses; \$11,000 for additional Project Inspection, \$22,000 for Additional Services and \$106,760.19 for Contract 2 Change order work.

Change Order 1 for Contract 2 provides compensation for the installation of a master meter and vault for the Slanesville Extensions and the purchase of 125 additional replacement meters. The master meter and additional replacement meters are a request of the PSD. Change Order 1 totals \$106,760.19.

There was a several week delay during the directional drill under Little Cacapon River, which expanded the existing inspection budget. \$11,000 for additional Project Inspection is being requested. Additional Services were required by Cerrone Associates to secure a storage tank site

and work with landowners legal representation. \$22,000 is being requested for this additional work. Both of these items include the anticipated costs to complete the project.

Contract 1 (Water Line Extensions) is substantially complete and Contract 2 (Water Storage Tank) has issued a partial substantial completion. Contract 2 work remaining includes telemetry and chlorine building and the work associated with Change Order #1. \$12,644.24 will remain in Construction Contingency following the approval of this request. The available contingency should be adequate to complete all the contracted projects.